

COUNTY OF YORK

MEMORANDUM

DATE: April 23, 2002 (BOS Mtg. 5/7/02)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

Credit Card Processing — Authorize the County Administrator to sign a Memorandum of Understanding with the Virginia Information Providers Network Authority (VIPNet) for development and implementation of an online reservations and payments (via secure credit card transactions) system for the Department of Community Services' Parks and Recreation Division program participation fees. VIPNet is an independent office of the Commonwealth established to develop and promote e-commerce throughout State and local government agencies. VIPNet will coordinate online credit card payment authorization, settlement, and processing with NOVA Information Systems, Inc., the Commonwealth's credit card merchant bank. Annual program participation fees are approximately \$150,000. It is hoped that 20 percent of the participants will use the on-line service to register.

Kay Lane Water and Sewer Project — An Invitation for Bids (IFB) was issued and advertised for the construction of the extension of approximately 1,015 linear feet of 8-inch diameter PVC sanitary gravity sewer main, 4 – 48-inch diameter manholes, 435 linear feet of gravity sewer laterals, 830 linear feet of 8-inch waterline, and 1 fire hydrant. The project area is situated along Kay Lane off of Hampton Highway near the intersection of Hampton Highway and Cove ntry Boulevard. Five (5) bids were received in response to the solicitation, with the lowest responsive and responsible bidder being Walter C. Via Enterprises, Inc., (West Point) in the amount of \$96,095. Sufficient funds are available in the Water and Sewer Extension Fund to complete this project.

Griffin-Yeates Center Window Replacement - An Invitation for Bids (IFB) was issued and advertised for the removal and replacement of existing steel frame windows, structural lintel repairs, closing of two small masonry openings, and patching of interior finishes at the Griffin-Yeates Center. Five bidders responded with the lowest responsive and responsible bidder being PNC Corporation (Ashland) in for the amount of \$143,585. Suffi-

cient hinds are available in the CIP to complete this project.

These procurements have been conducted in accordance with State procurement laws and/or County procurement policy, and I recommend that they be approved through the adoption of proposed Resolution R02-85.

Sawyer/3681 Attachment

- Proposed Resolution R02-85